



Age Friendly: Go Local Grant FAQ

ADMINISTRATIVE

1. What are the financial or audit requirements of grantees?

If your organization is awarded a grant, you will be required to:

- Provide proof of your non-profit status, or of the non-profit status of your fiscal sponsor
- Complete an ACH wire transfer form
- Complete a W9 form
- Execute a contract describing the scope of your work and payment schedule

2. How will grants be distributed?

If your organization is awarded a grant, you will need to set up an account in our grant system. You will receive grant funds in three installments. You will receive the first installment upon receipt of your financial documents (listed in Question 1). You will receive the second installment upon receipt of interim report #1, and the third installment upon receipt of interim report #2.

3. What role does the New York Academy of Medicine play in this grant program?

The Health Foundation for Western and Central New York is partnering with the New York Academy of Medicine to provide capacity building support to grantees.

BUDGET

4. Can I use this grant to pay staff, interns, or participants in my program?

Yes. You can use this grant to pay staff, interns, and program participants. In your budget, you will need to make clear how much you will be paying each group of individuals. You can include salary and/or fringe in the budget for staff. You will also need to describe the percentage of full-time effort (FTE) or provide the hourly rate and the number of hours charged to the grant. For interns, include the amount of payment (honoraria) that you will provide to each intern and the

number of interns you will employ. For participants, include the amount of payment (incentive) that you will give to each participant, and your anticipated number of participants.

5. Can I use this grant to pay for capital campaigns or major equipment?

No, this grant may not be used to support building or capital projects, mergers or acquisitions, drug development, or direct grants to individuals. Your budget can include supplies and materials to support program implementation.

6. Will this grant cover indirect costs of my organization?

Yes. This grant will cover a maximum of 10% indirect costs. Indirect costs are fees that cover general operating expenses that are not readily identified in the budget of an organization (e.g., costs for space rental, internet, electricity, etc.).

7. Will the grant cover costs for participating in in-person meetings?

We anticipate that in-person meetings will be day trips (i.e., scheduled time for meetings will be 10AM – 3PM). The kick-off and closing meetings will be held in the Rochester region, and there will be one regional meeting for grantees in the western region (in Buffalo) and one regional meeting for grantees in the central region (in Syracuse). Budgets can include mileage costs for travelling to in-person meetings at a rate of \$0.655 per mile.

8. What should be in the budget explanation section of the budget?

In the explanation section, you should include a description of the line-item expense.

9. The budget template also includes a Comments section. What should I put there?

You do not necessarily need to put anything in the Comments section. However, we are providing that optional space if it might be helpful to provide any additional context or clarification on a specific line-item.

FIT

10. Do you have any priority populations or programs you want to fund?

Age-Friendly: Go Local Grants are intended to support initiatives that benefit older adults and address one or more of the 8 domains of livability. We are especially interested in initiatives that serve populations with inequitable access to health-promoting resources and services, including: those in poverty, those in rural communities, LGBTQ+ groups, indigenous communities, racial and ethnic minoritized groups, immigrants, refugees and other groups.

11. My organization does not have an office in one of the 16 counties that you serve, but we serve older adults in one (or more) of those counties, are we eligible?

Yes. Even if your organization is not located within one of the 16 counties, if your proposal plans to serve older adults in one or more of those counties, you are eligible. You will need to clearly describe the work that will be done in specific counties. Age Friendly: Go Local prioritizes programs that have a strong local focus, so it will be important to describe the partners and collaborators you have in place, including previous experience working with those partners and collaborators.

12. Can my organization submit multiple applications?

Yes, an organization can submit more than one application. However, an organization will only be able to receive 1 grant, unless they are serving as a fiscal agent for multiple community groups. Each program would be expected to be clearly distinct. This includes working with different older adults from other applicants.

13. What if my proposal is not a perfect fit?

The intent of this grant is to fund new and innovative programs, so there is not a specific type of program that we are seeking. We encourage that you submit programs that center health equity for older adults in your community. Once the submission period is closed the Go Local team will follow up with organizations to discuss their proposals through virtual or in-person visits. This may lead to an opportunity to allow adjustments to your submitted proposal.

13. Can I use this grant to support existing work?

The grant will not fund existing programs as they are currently delivered. However, we are open to supporting the expansion of existing programs into older adult populations that were not previously served. This process should meaningfully include older adults in planning for program expansion and identify new ways of program delivery.

14. What do grantees get out of being a part of the Go Local learning collaborative?

Through the learning collaborative, grantees will be able to come together to share their best practices, lessons learned, and ask questions during three in-person meetings and three webinars. For these meetings and webinars, the New York Academy of Medicine (NYAM) will convene experts in specific content areas to present information and guide grantees' work. NYAM will also offer a communications consultation to grantees to support your ability to tell your story about your age-friendly initiative in your community and to potential collaborators and funders. Grantees will also receive training and resources to be champions for age-friendly programs and policies in their community.